

MINUTES
AIRPORT ADVISORY BOARD
TUESDAY, OCTOBER 20, 2009 – 11:00 A.M.
CHEROKEE COUNTY AIRPORT – TERMINAL BUILDING
420 CR 1618 – RUSK, TEXAS 75785

Board Members Present:

Tim McRae, Gerald West, Darrell Prcin, Joe Weaver and Danny Berry.

Others Present:

Clint Goff, Randall Cooper, David Cooper and Mandy Johnston.

Agenda:

- 1) Call to order: Chairman Tim McRae called the meeting to order at 11:00 a.m. He noted the meeting was properly posted and all board members were present. The meeting was open according to the Open Meetings Act.
- 2) Approval of minutes from August 20, 2009: Danny Berry moved to accept the minutes from the August 20, 2009 meeting as presented. Gerald West seconded the motion. The motion was passed unanimously.
- 3) Discuss removal of trees on approach ends of each runway: In attendance were David Cooper and Randall Cooper, landowners on the south end of the Cherokee County Airport runway. The current runway protection zone at that end of the runway is 20:1 slope. The FAA is currently not enforcing the desired area to be 34:1 slope, but could begin to enforce this wider zone in the future. Mr. David Cooper owns trees along the 20:1 zone that need to be topped. The trees are very tall pine trees, and topping the trees is not practical. In 1996, Mr. Cooper was paid a small fee to have his trees topped. If the 34:1 zone is required to be enforced, Mr. Randall Cooper has several large trees that will be affected.
After discussion, the board authorized Clint Goff to begin discussions with Mr. David Cooper to negotiate a price to be paid to Mr. David Cooper using timber price averages for the past 10 years, and clear cut the land within the 20:1 zone to make pasture area.
Mr. David Cooper also addressed the 1996 agreement, specifically the fence row where his property meets the airport property. In the agreement, the County had stated they would maintain the fence row. The fence row has not been maintained. A culvert is also present, but the watershed from the runway has created a gully on Mr. Cooper's property. The board agreed the previous agreement would be reviewed, and the County would correct any negligence.
Clint Goff said there is no update for the northern sector of the runway, because the property owner has not returned phone calls from Mr. Goff.
- 4) Review FY 2010 Airport Budget: Clint Goff distributed the 2010 Airport Budget to the board. The Cherokee County Commissioner's Court recently approved the budget. Noticeable changes in the budget were increases in Maintenance from \$6,000 to \$15,000, Capital Improvements from \$15,000 to \$80,000 and Purchase Fuel for Sale from N/A to \$144,000. The board asked Clint to get clarity from the County on how fuel sales will be determined.
- 5) Discuss what improvements should be make to County owned T-Hangars: Clint is in the process of obtaining prices to add doors to the existing County hangars. He has been quoted a price of \$3,000/door for materials. With labor, the prices will be approximately \$20,000 - \$22,000/hangar. Clint will have more numbers for this project for the next meeting. The board also authorized Clint to begin discussions with the owner of the privately owned hangars at the airport. These hangars will eventually need to be removed, but the board would like Clint to

begin discussions for the airport to purchase the hangars, spreading the payments out over the next 3 – 4 years.

- 6) Discuss Fuel Prices: Clint distributed a print-out of current fuel prices for other airports in Texas. The current self-serve price at Cherokee County Airport is \$3.52. Full-service is \$3.82. The current cost of the fuel for the airport is \$2.97. The airport will sell approximately 60,000 gallons of fuel per year. The board members agreed the sale of fuel will need to be tracked to monitor income.
- 7) Discuss adding Part Time Airport Employee: Clint said there is a need for an additional employee at the airport. There are times when Clint is not on the airport grounds, and the airport is unmanned during those times. However, the Commissioner's Court discussed this need at their most recent meeting, and tabled the request to add another employee at this time. Commissioner Katherine Pinotti has an employee from Precinct 3 helping at the airport.
- 8) Open Forum for Public and Board members: Clint Goff said the fly-in at David Mason's property in Reklaw was successful. Many of the planes made a trip to the airport to purchase fuel. Board members discussed the need for signage at the entrance to the airport. The board will need to meet again in November to discuss findings of the hangar prices & possible purchase of private hangars.
- 9) Adjourn: Tim McRae adjourned the meeting.

Darrell Prcin, Secretary