

MINUTES
AIRPORT ADVISORY BOARD
THURSDAY, AUGUST 20, 2009 – 12:00 NOON
CHEROKEE COUNTY AIRPORT – TERMINAL BUILDING
420 CR 1618 – RUSK, TEXAS 75785

Board Members Present:

Tim McRae, Gerald West, Darrell Prcin, Joe Weaver and Danny Berry.

Others Present:

Clint Goff, County Commissioner Kelly Traylor and Mandy Johnston.

Agenda:

- 1) Call to order: Chairman Tim McRae called the meeting to order at 12:00 noon. He noted the meeting was properly posted and all board members were present. The meeting was open according to the Open Meetings Act.
- 2) Approval of minutes from July 16, 2009: Joe Weaver moved to accept the minutes from the July 16, 2009 meeting as presented. Darrell Prcin seconded the motion. The motion was passed unanimously.
- 3) General Discussion of Airport and FBO Operations: Clint Goff said agreement whereby the County is purchasing the FBO has not been finalized. The county is in the process of applying for necessary insurance policies for the property and operations. Tim McRae recommended executing a managerial contract between the FBO and County for the interim time before the purchase agreement has been finalized.
 - A) Fuel: Clint said the fuel tanks are currently low. He will talk about the fuel level with Joe Casey to see who will purchase fuel to replenish before the agreement is finalized. The board suggested Clint should get information about adding an unleaded fuel tank for lighter aircraft use.
 - B) Hangars: The board suggested Clint should get prices on making improvements to existing hangars (electricity, doors, sandblast/paint). He will also see if TxDOT funds can cover some improvements. TxDOT airport planners have already recommended that some hangars be removed to improve instrument approaches.
 - C) FBO Building: Clint is checking into prices for security cameras and additional lighting for the building. He is also looking into a keypad entry for the FBO building for after hours security purposes. The board also suggested Clint also look for a vending company to have some drinks and snacks for sale at the FBO.
Clint has been approached by a businessman who would like to use the old FBO building for a barbecue stand. After discussion, the board members agreed the building should be demolished to improve visibility from the current FBO building.
 - D) Property: Clint is currently working with property owners to the north and south of the airport to trim trees.
 - E) Miscellaneous: Board members agreed Clint should begin giving a monthly report at the County Commissioner's meeting. Board members are also encouraged to attend those meetings when possible.
- 6) Open forum for public comment and Open forum for board members: There was no discussion for the Open forum.
- 7) Adjourn: Tim McRae adjourned the meeting.

Darrell Prcin, Secretary