

**MINUTES  
AIRPORT ADVISORY BOARD  
MAY 28, 2009 – 12:00 NOON  
CHEROKEE COUNTY AIRPORT – TERMINAL BUILDING  
420 CR 1618 – RUSK, TEXAS 75785**

**Board Members Present:**

Tim McRae, Joe Weaver, Gerald West, Darrell Prcin, and Danny Berry.

**Others Present:**

Clint Goff and Mandy Johnston.

**Agenda:**

- 1) Call to order: Chairman Tim McRae called the meeting to order at 12:00 noon. He noted the meeting was properly posted and all board members were present. The meeting was open according to the Open Meetings Act.
- 2) Discuss, develop and take action on FY2010 airport budget recommendations: Included in the packet was a draft budget. The county operates on an October 1 – September 30 fiscal year. The board recommended the following amounts to be budgeted for each line item:
  - A. Salary - \$35,000
  - B. Social Security – adjust with salary
  - C. Retirement – adjust with salary
  - D. Health Insurance - \$6,972
  - E. Longevity - \$0
  - F. Travel Allowance - \$1,500
  - G. Supplies - \$1,000
  - H. Maintenance - \$16,000
  - I. Telephone - \$1,500
  - J. Capital Improvements - \$80,000 (includes grant @ \$43,000 and master plan @ \$20,000)
  - K. Utilities - \$5,200
  - L. Equipment - \$15,000
  - M. Repairs/Parts - \$2,500
  - N. Fuel/Equipment - \$2,500

In regards to the budget, the board also reviewed a sample resolution for the county's consideration. The resolution would state the support of the \$459,796 grant from the Texas Department of Transportation. The county's responsibility for that grant is \$42,889. Clint Goff will complete the details of the resolution, and ask the Commissioner's Court to consider formal adoption of the grant.

Once secured, the county plans to utilize these funds to install game fencing, install 5 access gates, install 20 ft. automatic security gate with controlled access and other related security projects. A timeline for the fencing grant was distributed to board members, as well as a projected expense breakdown.

- 3) Adjourn: Tim McRae adjourned the meeting.

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Darrell Prcin, Secretary