

**MINUTES**  
**AIRPORT ADVISORY BOARD**  
**TUESDAY, JANUARY 27, 2009 – 12:00 NOON**  
**CHEROKEE COUNTY AIRPORT – TERMINAL BUILDING**  
**420 CR 1618 – RUSK, TEXAS 75785**

**Board Members Present:**

Tim McRae, Joe Weaver, Darrell Prcin, Danny Berry and Gerald West.

**Others Present:**

Clint Goff and Mandy Johnston.

**Call to Order:**

Chairman Tim McRae called the meeting to order at 12:00 noon. He noted the meeting was properly posted and all board members were present. The meeting was open according to the Open Meetings Act.

**Agenda:**

- 1) Adoption of Airport Advisory Bylaws: Included in the packet were Airport Advisory Bylaws. Chairman Tim McRae said the bylaws have been presented to the County Commissioners Court for approval and adoption. At a future meeting, the board will need to discuss amending Section 1.03 Membership to include specific terms of office and structuring of staggering the terms of board members. After discussion, Darrell Prcin moved to approve the Airport Advisory Bylaws as presented. Joe Weaver seconded the motion. The motion was passed unanimously.
- 2) Discuss and Take Action on Nomination of Vice-Chairman: Joe Weaver moved to appoint Danny Berry as the Vice-Chairman of the Airport Advisory Board. Gerald West seconded the motion. The motion was passed unanimously.
- 3) Discuss and Take Action on Nomination of Secretary: Joe Weaver moved to appoint Darrell Prcin as Secretary of the Airport Advisory Board. Gerald West seconded the motion. The motion was passed unanimously.
- 4) Discuss and Take Action for Mandy Johnston to keep Minutes for the Board: Joe Weaver moved to approve Mandy Johnston to take minutes for the board. Gerald West seconded the motion. The motion was passed unanimously.
- 5) Discuss and Take Action on Office for Board Members: Chairman Tim McRae asked Clint Goff to find out what the County Commissioners Court suggests on how to stagger the terms for board members. The committee unanimously agreed to table action on this item until more information can be gathered.
- 6) Discuss and Take Action on Schedule for 2009 Airport Board Meetings: After discussion, the board unanimously agreed to meet at noon on the third Thursday of each month. The next meeting will be Thursday, February 19.
- 7) Open forum for Public Comment: There was no public comment.
- 8) Open forum for Board Members: Ideas that were discussed during the open forum included:
  - A.) A master plan needs to be developed for the airport, including the layout, future development, leases and rates of hangars, etc. Clint Goff will provide the current layout at the next meeting.
  - B.) It was suggested to have an airport planner from TxDOT come to a future meeting.

- C.) Have Kathleen Stanfill come to a future meeting to discuss the research she has done for the airport.
  - D.) Possibly solicit airplane service companies. A paint shop is currently located in one of the hangars.
  - E.) Discuss budgeting needs prior to submitting the budget to the county.
  - F.) Discuss use of the existing buildings/offices on the airport property.
- 10) Adjourn: Tim McRae adjourned the meeting.

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Darrell Prcin, Secretary